**REQUEST FOR PERSONAL DATA PORTABILITY**

Pursuant to Article 24 of the Law on Personal Data Protection (*Official Gazette of the Republic of North Macedonia* Nos. 42/20, 294/21, and 101/25), the Agency for Audio and Audiovisual Media Services enables data subjects to freely exercise their right to personal data portability.

The Agency shall take all the necessary steps to respond to the personal data subject’s request within 30 days from the date of receipt, or from the receipt of further information in case the initial Request is unclear or incomplete.

1. **Information about the Request submitter**

|  |  |
| --- | --- |
| Full name |  |
| Data subject’s category (employee, external associate, job applicant, participant in activities) |  |
| Address |  |
| Contact phone number |  |
| e-mail address |  |

**2. Data for which the personal data subject requests portability**

Please indicate by circling which personal data you request to be transmitted:

* Personal data processed based on consent or contractual obligation
* Personal data processed automatically

**3. Which personal data do you request to be transmitted?**

Please specify which personal data you wish to be transmitted and whether you are requesting a direct transfer of your data to another controller. Provide all relevant details (contract number, date and method of consent given, details about the controller to whom you want the data to be transmitted, etc.)

The Agency for Audio and Audiovisual Media Services shall enable direct transfer of the subject’s personal data to another controller if technically feasible.

The right to portability shall not apply to processing necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

**4. ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby acknowledge that I have read and understood the information contained in this Request and that the information I have provided are accurate. I understand that the Agency for Audio and Audiovisual Media Services may request verification of my identity and/or the identity of the personal data subject, as well as additional information to help identify the personal data for which I am requesting portability.

**Signature**                                                             **Date**
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                            \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Documents attached to the Request:**

* Proof of identity of the personal data subject (when the submitter of the Request is an authorized representative)
* Authorization by the personal data subject
* Justification of the Request (detailed explanation in accordance with Point 3)