**REQUEST TO RESTRICT PERSONAL DATA PROCESSING**

Pursuant to Article 22 of the Law on Personal Data Protection (*Official Gazette of the Republic of North Macedonia* Nos 42/20, 294/21, and 101/25), the Agency for Audio and Audiovisual Media Services enables personal data subjects to freely exercise their right to restrict the processing of their personal data.

The Agency for Audio and Audiovisual Media Services shall take all the necessary steps to respond to the subject’s Request within 30 days of receiving the Request, or from the receipt of further information in case the initial Request has been unclear or incomplete.

**1. Information about the Request Submitter**

|  |  |
| --- | --- |
| Full name |  |
| Data subject’s category (employee, external associate, job applicant, participant in activities) |  |
| Address |  |
| Contact phone number |  |
| e-mail address |  |

**2. Data for which the personal data subject is requesting restriction of processing**

Please indicate, by circling, the reason why you are requesting restriction of the processing of your personal data:

* I dispute the accuracy of the personal data
* The processing is unlawful and, accordingly, I request the restriction of their use but not their deletion
* The personal data are no longer needed for the original purpose but cannot be deleted because they are required for the establishment, exercise or defense of my legal claims
* I request verification that the legitimate interests of the controller override my personal interests as the personal data subject

**3. For which personal data are you requesting restriction of processing?**

Please specify for which personal data you are requesting restriction of processing. Please provide all relevant details that will help us identify the personal data for which you are requesting restriction of processing (contract number, date and method of consent given, an active link if these are public data, etc.)

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In cases where processing is restricted on the grounds set out in Point 3, the Agency for Audio and Audiovisual Media Services may process such personal data only with the consent of the data subject, with the exception of their storage, either for the establishment, exercise or defence of the subject’s legal claims, or for the protection of the rights of another natural or legal person, or for important reasons of public interest. The Agency for Audio and Audiovisual Media Services shall inform the personal data subject before the restriction of processing is lifted.

**4. ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby acknowledge that I have read and understood the information contained in this Request and that the information I have provided are accurate. I understand that the Agency for Audio and Audiovisual Media Services may request verification of my identity and/or the identity of the personal data subject, as well as additional information to help identify the personal data the processing of which I am seeking to be restricted.

**Signature**                                                             **Date**
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                            \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Documents attached to the Request:**

* Proof of identity of the personal data subject (when the submitter of the Request is an authorized representative)
* Authorization by the personal data subject
* Justification of the Request (detailed explanation in accordance with Point 3)